### FALL 2018

#### SEPTEMBER 2018

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- **9/14 ECT Session 1** *Introduction and Initial Reflection*, assigned times, CH 120 & JC 204
- **9/19 Accounting Panel** 6-7pm, CH 128
- **9/21 ECT Session 2** *Telling Your Story and Pitching Yourself*, assigned times, CH 120 & JC 204
- **9/26 PDS Session 1** *Career Communication*, 2pm, CH 128
- **9/28 ECT Session 3** *Session 3: Resume Writing*, assigned times, CH 120 & JC 204

#### OCTOBER 2018

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- **10/03 PDS Session 2** *Special Speaker, Greg Lutz*, 2pm, CH 128
- **10/10 PDS Session 3** *Interview Skills*, 2pm, CH 128
- **10/17 Analytics Panel** 6-7pm, CH 128
- **10/19 ECT Session 4** *Cover Letter Writing*, assigned times, CH 120 & JC 204
- **10/24 Consulting Panel** 6-7pm, CH 128
- **10/26 ECT Session 5** *Effective Professional Connections and LinkedIn*, assigned times, CH 120 & JC 204
- **10/31 PDS Session 5** *Conducting a Job/Internship Search*, 2pm, CH 128

#### NOVEMBER 2018

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- **11/02 ECT Session 6** *Finding and Applying for an Internship (Where, How, When, Scams...)*, assigned times, CH 120 & JC 204
- **11/05 Alumni in Residence** details TBA
- **11/07 PDS Session 6** *The Power of LinkedIn*, 2pm, CH 128
- **11/09 LinkedIn Photo Booth** 1-3pm, Jefferson Tower, 5th Floor
- **11/14 Finance Panel** 6-7pm, CH 128
- **11/14 PDS Session 7** *The First Year on the Job*, 2pm, CH 128

**KEY (FALL 2018)**

- **PDS** = Professional Development Series (contact Kelly Kochis (kkochis@clarku.edu) with questions)
- **ECT** = Enhanced Career Training (contact Maria Barluenga (mbarluenga@clarku.edu) with questions; assigned sessions held on Fridays: ECT 3, 9-10am; ECT 1, 12-1pm; ECT 2, 1-2pm)

(PDS/ECT sessions are designed for 1st year full-time students and are assigned at the start of the academic year.)

**CH** = Carlson Hall  
**B** = Biological Sciences Building  
**JC** = Jonas Clark Hall

**Note:** Times or locations may change. Be sure to review event advertisements throughout the year.
DECEMBER 2018

12/05 Waffle Wednesdays 3-4:30pm, SCMC Suite

SPRING 2019

1/15 Volunteer Income Tax Assistance (VITA) Program 12:45pm, CH 120
1/25 VITA Kick-Off Event 9:30am-11:30am, Grace Conference Room
1/25 ECT Session 7 Professionalism in the Workplace and Business Culture, assigned times, CH 231
1/30 Creative Entrepreneurship 6-7pm, CH 128

KEY (SPRING 2019)
ECT = Enhanced Career Training (contact Maria Barluenga (mbarluenga@clarku.edu) with questions; assigned sessions held on Fridays: ECT 3, 9-10am; ECT 1, 12-1pm; ECT 2, 1-2pm)
PDP = Professional Development Program (open to those who applied and were selected)
CH = Carlson Hall  B = Biological Sciences Building  JC = Jonas Clark Hall
Note: Times or locations may change. Be sure to review event advertisements throughout the year.
3/15 ECT Session 11 Internship Reporting and Final Reflection, assigned times, CH 231
3/18 – 3/22 ECT Session 12 Interviewing Practice Week, various times, SCMC Suite
3/21 Women’s Panel: The Importance of Networking 12-1pm, Dana Commons
3/22 Mock Interview Day 12-5pm, SCMC Suite
3/22 CPA Exam Overview 12-1pm, CH231

4/03 Reporting Internship Workshop, 2-3pm, CH231
4/04 Green Careers 6-7:15pm, Jonas Clark, Room 120
4/05 Reporting Internship Workshop, 11am-12pm, CH231
4/24 Waffle Wednesday 3-4:30 pm, SCMC Suite

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